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MONROVIA
COMMUNITY ADULT SCHOOL

FALL 2026 COURSE CATALOG

JULY-DECEMBER 2026



920 S. MOUNTAIN AVE., MONROVIA, CA 91016
WWW.MONROVIAADULTSCHOOL.COM | 626.471.3035 | 626.471.3036 FAX

I am delighted you have chosen Monrovia Community Adult School (MCAS) and am confident you have found the premier adult education institution in the San Gabriel Valley. As a WASC-accredited and NCAA-approved school offering UC a-g courses through our high school diploma program, we are committed to providing high quality educational opportunities that help students achieve their academic, career and personal goals.

At MCAS, we take great pride in offering a diverse range of outstanding programs, including short-term career technical education (CTE) training, career development, English as a Second Language (ESL), basic education, and high school diploma and equivalency. Every program is designed with one purpose in mind: to empower our students with the knowledge, skills and confidence needed to succeed.

This past year marked an exciting milestone as we celebrated a full year of successful operations as the co-location for the Monrovia America's Job Center of California (AJCC) Affiliate. Through our partnership with the East San Gabriel Valley AJCC (ESGV AJCC), the Los Angeles County Workforce Development Board, and the Department of Economic Opportunity, dedicated ESGV AJCC Case Managers are available on our campus five days a week to provide comprehensive workforce and employment services to our students.

Together, this partnership has produced outstanding results. During this past year, 381 job seekers visited the Monrovia AJCC Affiliate, 166 of them enrolled in the AJCC and received workforce services, 69 were funded for classroom trainings that totaled \$196,990, and 55 local Monrovia youth completed paid employment in the Youth@Work program earning in the aggregate \$188,707.

MCAS continues to serve as a regional leader in workforce development. In collaboration with the City of Monrovia, we proudly co-sponsored three major Job Fairs during the 2025-26 school year representing a wide variety of industries. These events brought together more than 80 employers and nearly 1,000 job seekers, resulting in nearly 200 immediate job offers. As we begin the 2026-27 school year, we remain committed to building on this success by continuing these valuable community events, and strengthening our job placement partnerships to help even more students launch successful careers.

In addition, MCAS hosts specialized healthcare job fairs designed specifically for students completing our Certified Nurse Assistant (CNA), Medical Assistant, Pharmacy Technician, and Certified Medi-Cal Peer Support Specialist programs. Each event connects more than 125 job seekers with over 20 leading healthcare employers, creating direct pathways into rewarding, high-demand careers.

We are equally proud of the continuing growth of our English as a Second Language (ESL) program. To better prepare students for today's workforce, this year we have expanded our offerings beyond traditional language instruction, to include Vocational ESL (VESL), Healthcare Literacy, and Healthcare Bridge courses. These innovative pathways combine English language development with career-focused instruction, ensuring students gain the communication skills and workplace competencies needed for long-term success.

None of this would be possible without the unwavering support of the Monrovia Board of Education and the Monrovia Unified School District. Their continued leadership and investment allow MCAS to focus on what matters most – creating opportunities that positively impact our students, their families and our community.



Monrovia Community Adult School is honored to be a part of your educational journey and we look forward to helping you achieve your goals. If there is ever anything we can do to better serve you, please don't hesitate to let us know.

Mr. Flint Fertig
Executive Director of Adult Education
for Monrovia Unified School District

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ENROLLMENT INFORMATION

ALL PROGRAMS REQUIRE TESTING FOR ENROLLMENT

In order to enroll in either an Academic, English as a Second Language (ESL), or Career Technical Education (CTE) program, students are required to take a Comprehensive Adult Student Assessment System (CASAS) exam at the time of registration. The purpose of this pre-enrollment assessment is one of the following:

- 1) to ensure a student is properly placed into the correct ESL level,
- 2) to ensure a student is prepared for the academic rigors of a career technical or academic program,
- 3) to learn what academic gaps exist for students so that the school can provide support to address those gaps.

CAREER TECHNICAL ENTRANCE REQUIREMENTS

Requirements for IET Healthcare Programs

To further support student success, MCAS is enhancing its career technical education entrance requirements to ensure students begin their programs with a strong and sustainable academic foundation. For its Integrated Education and Training (IET) healthcare programs, MCAS utilizes initial placement assessments to identify students who may benefit from targeted English language support. By providing these essential resources early on, we address potential challenges proactively, promote student achievement, and help ensure all participants are well-positioned to reach their education and career goals.

Assessments Administered and Required Minimum Scores for IET Healthcare Programs

Pre-Certification Nurse Assisting - CASAS Reading 6th grade / CASAS Listening 6th grade

Medical Assisting* - CASAS Reading 9th grade / CASAS Math 9th grade

Pharmacy Technician* - CASAS Reading 9th grade / CASAS Math 9th grade

**Students must also pass a computer literacy assessment or enroll in a computer support course.*

Students who do not meet the established entry requirements, may be eligible to enroll with additional academic support through co-enrollment in complementary programs. Depending on individual assessment results, students may also be required to complete Literacy and Healthcare Bridge courses to build essential skills, strengthen academic preparedness, and support successful program completion.

Other MCAS CTE programs require the CASAS 130 for entry. Below are the levels required.

A+ Certification	ELA 9 / Math 9
Construction	ELA 6 / Math 6
Home Care Aide	ELA 5 / Math 5
Certified Medi-Cal Peer Support Specialist	ELA 9 / Math 9
Security	ELA 6 / Math 6

PROGRAMS THAT REQUIRE HS DIPLOMA OR EQUIVALENCY

Medical Assisting, Peer Support Specialist, Pharmacy Technician and Armed Security.

***The above programs require participants to possess a high school diploma (HSD) or high school equivalency (HSE) to meet applicable licensure or certification requirements. Students who have not yet earned an HSD or HSE may be eligible to co-enroll in an MCAS HSD/HSE program provided they demonstrate the academic readiness necessary to successfully participate in both programs concurrently.*

STEPS TO ENROLL

ENGLISH AS A SECOND LANGUAGE ENROLLMENT

1. Come in person to the Mountain Avenue Campus and register at the front office.
2. Take the CASAS entrance test.
3. Meet with Testing Team after your exam and receive your ESL Level assignment.
4. Return to front office, get enrolled in the correct ESL Level course, and receive your schedule.

MATRÍCULA DE INGLÉS COMO SEGUNDO IDIOMA (ESL)

1. Venga en persona a la escuela por la calle Mountain Avenue Sur y regístrese en la oficina principal.
2. Realizar la prueba de acceso CASAS.
3. Reúnase con el administrador de ESL después de su examen y reciba su asignación de nivel de ESL.
4. Regrese a la oficina principal, inscribese en el curso y nivel de ESL correcto y reciba su horario.

英語班註冊手續

1. 親身來到位於山道 (Mountain Ave) 成人學校的前台事處註冊。
2. 參加入學前的英語程度測試。
3. 測試後跟英語班負責老師面談，與及接受英語班的指派。
4. 回到前台辦事處，完成英語班的註冊手續，與及領取課程表。

HS DIPLOMA / HS EQUIVALENCY / BASIC EDUCATION ENROLLMENT

1. You must call and schedule an appointment for testing.
2. For the HS Diploma program only, before you call to schedule your appointment, you will need to obtain an official copy of your high school transcript.
3. On the date and time of your appointment, register in person at the Mountain Avenue Campus front office.
4. Take the CASAS exam(s) for Academic program.
5. Meet with the Counselor and create an Individualized Academic Action Plan.
6. Counselor will enroll you into your classes and the front office will provide you with an enrollment packet.
7. Complete Academic Lab, ABE Lab or HiSET orientation and get started in the lab or in your class!

CAREER TECHNICAL ENROLLMENT

1. You must call and schedule an appointment for testing.
2. On the date and time of your appointment, register in person at the Mountain Avenue Campus.
3. Complete CASAS entrance exams.
4. After exams, meet with an MCAS Counselor. In the meeting, the Counselor will:
 - Discuss your employment and career goals.
 - Explain the MCAS Enrollment Contract and have you sign it.
 - Explain the America's Job Center of California (AJCC) financial aid process: the application to be completed and the documentation to be gathered if eligible.
5. If you are eligible for aid, you may be assigned an AJCC at this meeting.
(To receive No Cost financial aid, MCAS expects students to gain employment in the program area for which they are training within 30 days of completion.)

CTE FINANCIAL AID

The MCAS Counselor will provide a more detailed To Do List for each student, but below are general steps for all students:

1. Register on CalJobs website: <https://www.caljobs.ca.gov/>
2. Upload resume on CalJobs
3. Gather following documents:
 - a. Passport **OR** CA ID and Social Security Card
 - b. Proof of address (utility or insurance bill)
 - c. Birth certificates of any dependents
 - d. Status Letter from selective service (males only)
 - e. Layoff or termination letter, if applicable
 - f. Proof of Unemployment, EBT, etc., if applicable
 - g. Last paystub, if unemployed

Await further instructions from Counselor

ACADEMIC PROGRAMS



HIGH SCHOOL DIPLOMA, HISET, AND BASIC ACADEMIC COURSES

The MCAS Academic Lab is open four days a week for in-person instruction of all Academic programs during the 2026-27 school year. Curriculum for MCAS high school diploma classes, high school equivalency test prep (HiSET), and basic academic courses is accessed online with Edgenuity and other supplemental applications. Students who have difficulty accessing Edgenuity can obtain course curriculum through assignment sheets in Google Drive or Google Classroom.

MCAS offers a variety of academically rigorous courses that meet all students' educational goals and prepare students for college and career. Students can earn a WASC-accredited, NCAA-approved high school diploma and take UC-approved a-g courses. For those students who wish to pursue a high school equivalency, MCAS offers classes to prepare for the High School Equivalency Test (HiSET) and serves as a HiSET testing site. MCAS also offers basic academic Math, English, and Vocational Literacy classes for vocational and other students who wish to improve their academic skills.

MCAS has created a varied Academic schedule where teachers across subject matters can provide direct instruction to small groups, or one-on-one, to support these online classes. However, because MCAS faculty expertly utilized online instructional methods during the COVID-19 shutdown, they are well prepared to assist students with some virtual one-on-one instruction, if time in their instructional schedule permits. To inquire about these virtual options, contact MCAS instructors during lab hours and see if, and when, they have time to meet via video-conferencing.

The Monrovia Community Adult School diploma program allows students to earn a WASC-accredited high school diploma as an adult. The program offers a rigorous, standards-based curriculum delivered primarily through independent study, but with some small group, direct instruction. The program ensures that graduates acquire critical academic skills necessary to continue their education in a post-secondary institution and provides the opportunity to achieve success in the workplace and in life.

If you are a student new to MCAS and you want to enroll in classes to complete your high school diploma, your first steps will be to get an official transcript from the last school you attended and to call the front office (626-471-3035) to schedule an appointment with an MCAS counselor. You will meet with the counselor, review your transcripts and create an academic action plan to better reach your goals.

If you are a returning MCAS student working on your high school diploma and you have already submitted your official transcript to MCAS, you may register for the Academic Lab in person at the Adult School Mountain Avenue campus office.

HIGH SCHOOL DIPLOMA LAB

TO BE HELD AT:

MAIN CAMPUS (MTN)
920 SOUTH MOUNTAIN AVENUE
MONROVIA, CA 91016

TOTAL PROGRAM FEE:

FREE*

**Upon completion of the program, students pay a graduation fee of \$30.*

TERM 1 DAY:

AUG 17, 2026 – DEC 17, 2026
MON, TUE, WED, THU
8:00AM - 11:00AM

TERM 1 NIGHT:

AUG 18, 2026 – DEC 17, 2026
TUE / THU
6:00PM - 9:00PM



ACADEMIC PROGRAMS

HIGH SCHOOL EQUIVALENCY - HISET

The Monrovia Community Adult School is a PSI High School Equivalency Test (HiSET) testing center only and does not provide test preparation courses for the GED exam.

With the MCAS HiSET Preparation program, our academic lab offers significant online and in classroom resources to help students prepare for the HiSET. The academic lab instructor will provide some small group or one-on-one direct instruction and then students work through HiSET preparation materials.

Students interested in the HiSET Preparation courses must first make an appointment with the MCAS counselor to create an action plan prior to registration. Please call 626-471-3035 to schedule an appointment.



Monrovia Community Adult School is an official HiSET Testing Center

CLASS TO BE HELD AT:

MAIN CAMPUS (MTN)
920 SOUTH MOUNTAIN AVE.
MONROVIA, CA 91016

TOTAL PROGRAM FEE: FREE*

**PSI charges a fee to take the HiSET exam. However, MCAS students who complete 12 hours of instruction and a CASAS pre- and post-test will pay nothing for the test.*

TERM 1 DAY:

AUG 17, 2026 – DEC 17, 2026
MON, TUE, WED, THU
8:00AM – 11:00AM

TERM 1 NIGHT:

AUG 18, 2026 – DEC 17, 2026
TUE / THU
6:00PM – 9:00PM

ADULT BASIC EDUCATION COURSES

The MCAS ABE program is designed to meet the academic needs of each individual and to help students achieve their personal and educational goals. The program goal is to support students in MCAS vocational training programs, transition students to the workplace, or prepare students for the MCAS High School Diploma or HiSET programs.

All MCAS ABE courses in English Language Arts and Math are competency-based and may be delivered in a hybrid manner. With hybrid classes, curriculum is accessed online and instruction is in-person (or in some instances via video conferencing). In a competency-based course, students can progress through the course learning objectives as quickly as they show proficiency in the objective. If students demonstrate proficiency of a concept to the instructor, they progress to the next concept without having to complete all of the formative assignments. Courses may be a combination of direct and online instruction.

In the evening, students receive instruction from one of the Academic Lab instructors. The instructor offers ABE courses that are similar to the daytime courses. In addition to the courses, the instructor can help with basic business math skills, test taking strategies, reading, vocabulary, spelling, grammar mechanics, and writing.

To provide additional academic support to MCAS CTE students, MCAS offers Medical Math and Construction Math in addition to ABE courses. Instruction and curriculum for Medical and Construction Math classes are delivered in-person.

CLASS TO BE HELD AT:

MAIN CAMPUS (MTN)
920 SOUTH MOUNTAIN AVE.
MONROVIA, CA 91016

TOTAL PROGRAM FEE: FREE

ABE ENGLISH LANGUAGE ARTS 1, 2, 3

TERM 1 DAY:

AUG 17, 2026 – DEC 17, 2026
MON, TUE, WED, THU
8:00AM – 9:00AM

TERM 1 NIGHT:

AUG 18, 2026 – DEC 17, 2026
TUE / THU
6:00PM – 9:00PM

ABE MATH 1, 2, 3

TERM 1 DAY:

AUG 17, 2026 – DEC 17, 2026
MON, TUE, WED, THU
9:00AM – 10:00AM

TERM 1 NIGHT:

AUG 18, 2026 – DEC 17, 2026
TUE / THU
6:00PM – 9:00PM



CAREER TECHNICAL EDUCATION PROGRAMS

MEDICAL PROGRAMS

MCAS offers quality medical programs with excellent certification pass rates and job attainment results at much lower costs than private institutions. 97% of our students receive financial aid with 82% qualifying for training at no cost.

All CTE students must take an entrance exam to qualify for programs. After the exam, potential students meet with an MCAS Counselor to discuss career goals and financial aid options. MCAS requires students to schedule a time to take the exam and meet with the MCAS Counselor. Please call the main office at **626-471-3035** to make an appointment.

NURSE ASSISTANT PRE-CERTIFICATION CNA

The MCAS Nurse Assistant Pre-certification CNA program trains students for positions in the nursing field and prepares students for the State Nurse Assistant Certification Exam. Successful students can climb the first rung up the professional nursing ladder on the way to becoming a Registered Nurse at significant savings from programs offered by private institutions. This program includes classroom and lab instruction as well as hands-on training in a long-term care facility.

In addition to passing the pre-registration assessment, potential students must pass a TB test, a physical, and a criminal background screening to be eligible for this class.

CLASS REQUIREMENTS:

96 hours of theory in the classroom

120 hours of clinical in a long-term care facility

Students must also attend Career Readiness workshops on Wednesdays from 1:30pm to 2:30pm and CNA Literacy classes on Fridays 8:30am to 9:30am.

PRE-CERTIFICATION CNA TERM 1

AUG 10, 2026 – AUG 28, 2026: CLASSROOM / THEORY

MON, TUE, WED, THU | 8:00AM – 2:30PM

CNA LITERACY | FRI* | 8:30AM – 9:30AM

AUG 31, 2026 – OCT 1, 2026: CLINICAL

MON, TUE, WED AND THU+ | 7:00AM – 1:30PM

OCT 5, 2026 – OCT 8, 2026: LICENSE EXAM PREP

MON, TUE, WED, THU 8:00AM – 2:30PM

* Friday 8/14 will be full Theory classes held from 8:30am - 2:30pm

+ Friday 9/11 will be full Clinical classes held from 7:30am - 1:30pm

PRE-CERTIFICATION CNA TERM 2

OCT 12, 2026 – OCT 30, 2026 | CLASSROOM / THEORY

MON, TUE, WED, THU | 8:00AM – 2:30PM

CNA LITERACY | FRI* | 8:30AM – 9:30AM

NOV 2, 2026 – DEC 11, 2026 | CLINICAL

MON, TUE, WED, THU+ | 7:00AM – 1:30PM

DEC 14, 2026 – DEC 17, 2026 | LICENSE EXAM PREP

MON, TUE, WED, THU | 8:00AM – 2:30PM

*Friday 10/16 will be full Theory classes held from 8:30am - 2:30pm

+Friday 12/4 & 12/11 will be full Clinical classes held from 7:30am - 1:30pm

TOTAL PROGRAM FEE: \$3,395 PER TERM

FINANCIAL AID

Most of our CTE students qualify for complete financial aid. Register at the MCAS No Cost Training website to start the financial aid application process.

<https://nocostraining.org/>



CERTIFIED NURSE ASSISTING CONTINUING EDUCATION UNITS (CEUs)

Monrovia Community Adult School is a provider of Certified Nurse Assisting Continuing Education Units (CEUs). Please contact the school for more information and how to register.

CERTIFIED NURSE ASSISTING—CONTINUING EDUCATION UNITS

DATES TBD | 8:30AM – 2:30PM

Six hours each day. Topics to be determined.

PROGRAM FEE:

\$10 PER UNIT

(NO PERSONAL CHECKS WILL BE ACCEPTED)

CAREER TECHNICAL EDUCATION PROGRAMS

CLINICAL MEDICAL ASSISTING BACK OFFICE/Front OFFICE: HYBRID DELIVERY

The MCAS Medical Assisting is a 22-week program that introduces students to a career in medical services, prepares students for and places them in a medical office internship, and helps students find employment in a healthcare office.

Students learn about the medical front office by demonstrating professional, effective interpersonal, oral, and written communication skills; knowing and applying legal responsibilities and medical ethics; using medical terminology, abbreviations, and symbols; following OSHA regulations; and performing patient data collection and management. Students also extensively learn about the medical back office: injection procedures, sterilization, diagnostic testing, EKG, medications, examinations, and minor surgery prep, among other skills.

The program is delivered in a hybrid manner. Direct instruction occurs in a classroom every Tuesday and Saturday as well as an online component. Students complete 12-15 hours of online assignments in preparation for classroom direct instruction. This hybrid delivery frees up student schedules so they complete a 160 hour internship at a medical office before the end of training. This program also requires Medical Math and Career Readiness workshops on Tuesdays.

Students can enroll as late as November 2, 2026 and begin with the Front Office portion on November 14, 2026, followed by the Back Office portion - Term 2 beginning February 9, 2027. Students starting the program November 14, 2026 complete May 8, 2027.

TERM 1

BACK OFFICE

AUG 22, 2026 – NOV 10, 2026

TUE | 10:00AM – 2:00PM (IN-PERSON)

SAT | 8:00AM – 4:00PM (IN-PERSON)

FRONT OFFICE

NOV 14, 2026 – FEB 6, 2027

TUE | 10:00AM – 2:00PM (IN-PERSON)

SAT | 8:00AM – 4:00PM (IN-PERSON)

TERM 2

FRONT OFFICE

NOV 14, 2026 – FEB 6, 2027

TUE 10:00AM – 2:00PM (IN-PERSON)

SAT 8:00AM – 4:00PM (IN-PERSON)

BACK OFFICE

FEB 9, 2027 – MAY 8, 2027

TUE 10:00AM – 2:00PM (IN-PERSON)

SAT 8:00AM – 4:00PM (IN-PERSON)

TOTAL PROGRAM FEE: \$3,995 PER TERM

PHARMACY TECHNICIAN

The MCAS Pharmacy Technician program prepares students to earn a state Pharmacy Technician license, pass the national Pharmacy Certification Exam and get successful employment at a pharmacy. This is all provided at a fraction of the cost charged by private institutions. Our faculty has years of pharmaceutical experience and contacts to help MCAS students find employment. Students learn basic pharmacology, pharmacy calculations, deciphering and filling medication orders, reconstitution of medications, medical terminology, basic anatomy, physiology, and pharmacy operations among other critical topics.

The MCAS Pharmacy Technician training has always been a program delivered in a hybrid manner including both online and in-person instruction. Students complete 12-20 hours of online assignments in preparation for classroom direct instruction one day per week.

The program requires 140 hours of an internship at a pharmacy. MCAS helps students with internship placement.

PHARMACY TECHNICIAN TERM 1

AUG 15, 2026 – DEC 19, 2026 | SAT | 8:00AM – 4:30PM | ONLINE 12-20 HOURS PER WEEK

TOTAL PROGRAM FEE: \$3,845 PER TERM

HOME CARE AIDE

This program trains students to become a Home Care Aide, an individual authorized to provide non-medical services and assistance to an elderly or disabled client. Students learn HIPAA regulations, patient confidentiality, emergency preparedness, first aid and safety, proper positioning and transfer techniques, nutrition and dietary needs, and basic patient care such as dressing and undressing, shaving and hair care, nail and skin care, and oral hygiene. All students are fingerprinted, pass a background check, and are registered with the California Department of Public Social Services to serve as a DPSS Home Care Aide.

HOME CARE AIDE FALL TERM 1

AUG 10, 2026 – AUG 27, 2026 | CLASSROOM / THEORY

MON, TUE, WED, THU+ | 8:00AM – 2:30PM

+Friday 8/14 will be full Theory class held from 8:00am - 2:30pm

TOTAL PROGRAM FEE: \$1,195

HOME CARE AIDE FALL TERM 2

OCT 12, 2026 – OCT 29, 2026

CLASSROOM / THEORY

MON, TUE, WED, THU+ | 8:00AM – 2:30PM

+Friday 10/16 will be full Theory class held from 8:00am - 2:30pm



CAREER TECHNICAL EDUCATION PROGRAMS

CERTIFIED MEDI-CAL PEER SUPPORT SPECIALIST

The MCAS Medi-Cal Peer Support Specialist Training program is a five-week, 88-hour program that prepares individuals to pass the California Mental Health Services Authority (CalMHSA) Medi-Cal Peer Support Specialist certification exam and to work as a Certified Medi-Cal Peer Support Specialist supporting an approved provider who treats clients with mental health and substance use disorder issues.

The course facilitates student understanding and application of the 17 California Core Competencies for Medi-Cal Peer Support Specialists. These competencies include, but are not limited to: the concepts of hope, recovery, and wellness; the role of advocacy, trauma-informed care, group facilitation skills, professional boundaries and ethics, navigation of, and referral to, other services, documentation skills and standards, confidentiality, and digital literacy. The program also prepares individuals for employment opportunities, including study and test-taking skills, job application and résumé preparation, interviewing, and other potential requirements for employment. There are two mandatory in-person class sessions on the first and last day of each term.

The class is taught by a highly qualified, California-credentialed instructor who is a certified Medi-Cal Peer Support Specialist and who has a Substance Abuse Prevention and Control (SAPC) certification and a Master's degree.

Individuals who complete the training and pass the CalMHSA certification exam support treatment professionals to help individuals overcome life problems caused by mental health and substance use disorder. A Medi-Cal Peer Support Specialist could work at a sober-living facility, in an outpatient treatment center, in the field, or in other settings supporting the coaching and skillbuilding of individuals with treatment needs. They promote skill building for individuals in the areas of socialization, recovery, self-sufficiency, and self-advocacy.

This is a hybrid class primarily conducted virtually plus two required days of in-person instruction. Program assignments are accessed online through a learning management system (LMS). Individuals with lived-experience are encouraged to participate in training, but it is not a requirement.

MEDI-CAL PEER SUPPORT SPECIALIST CLASSES OFFERED:

HYBRID DELIVERY

FALL TERM 1 MEDI-CAL PEER SUPPORT SPECIALIST

DATES DETERMINED WHEN CLASS MEETS

ENROLLMENT MINIMUM

TUE / THU 3:00PM – 6:00PM

FRI 1:00PM – 4:00PM

FALL TERM 2 MEDI-CAL PEER SUPPORT SPECIALIST

DATES DETERMINED WHEN CLASS MEETS

ENROLLMENT MINIMUM

TUE / THU 3:00PM – 6:00PM

FRI 1:00PM – 4:00PM

TOTAL PROGRAM FEE: \$1,995

A+ CERTIFICATION / COMPUTER TECHNICIAN

This 16-week course prepares students to pass the CompTIA A+ Service Technician certification exams 220-1201/220-1202 for hardware and software and to pursue employment opportunities as a computer technician. Direct instruction is provided through virtual and in-person workshops and curriculum is accessed through an official CompTIA online platform. Hardware topics include installing, configuring, and upgrading PC hardware components and peripherals and troubleshooting hardware issues. Software topics include installing Windows, and software troubleshooting, including application security support. In addition to the 96 hours of hybrid classroom instruction, students must complete 144 hours of online assignments and assessments in preparation for each class.

FALL TERM A+ CERTIFICATION

SEP 8, 2026 – JAN 13, 2027

TUE / WED 3:00PM – 6:00PM HYBRID

TOTAL PROGRAM FEE: \$3,760

BASIC COMPUTER CLASSES:

BEGINNING COMPUTERS

The MCAS Beginning Computers class is intended for students who have little to no experience operating a desktop computer. Students learn rudimentary skills for successful operation of computer hardware and software. Students learn the basics of operating a desktop computer and related peripherals, such as keyboard, mouse, printers, and external drives, among others. Students learn to operate MS Windows, to manage files, and to effectively navigate the Internet, among other application skills.

FALL TERM

AUG 18, 2026 – DEC 16, 2026 | TUE / WED 12:00PM – 2:00PM

TOTAL PROGRAM FEE: \$50

BEGINNING MS OFFICE AND GOOGLE SUITE

The MCAS Beginning Office & Google Suite class is intended for students who understand desktop computer operations, but wish to learn the MS Office (Word, Excel, Power Point) and the Google (Docs, Sheets, Slides) suite of products at a deeper level. Students review desktop hardware and software skills (peripherals, Windows, the Internet, etc.). Then students learn MS Office and the Google suite of products at a more advanced level.

FALL TERM

AUG 18, 2026 – DEC 16, 2026

TUE / WED 10:00AM – 12:00PM

TOTAL PROGRAM FEE: \$50



CAREER TECHNICAL EDUCATION PROGRAMS

BUILDING FUTURES

CONSTRUCTION TRAINING PROGRAM

Monrovia Community Adult School and Habitat for Humanity are providing a pathway to work in Construction through the Building Futures Program!

Learn the trade skills to successfully work in the Construction Industry!

Building Futures is a comprehensive program that creates a robust pathway to life-sustaining employment in the construction industry. Building Futures is a collaboration between industry, education, and workforce development that provides participants with wrap-around services including:

- No-cost classroom training
- Work clothes and tools
- Work experience and job placement assistance

Participants must qualify for federal Workforce Innovation and Opportunity Act (WIOA) funds, be a Los Angeles County resident, be unemployed or working less than 20 hours per week, and have right-to-work documents. Males must have registered for selective service (you can check at www.sss.gov).

The Construction Training Program curriculum includes plan reading, understanding safe operation of hand tools, wall framing, window installation, roof truss and roof installation, siding installation, interior trim, and finishing carpentry skills. Assignments include reading assignments, tests, and hands-on projects. This program also requires Construction Math and Career Readiness workshops. Students also earn OSHA 30 certification and HBI (Home Builders Institute) PACT (Pre-Apprenticeship Certificate Training) certification, both of which are recognized by the U.S. Department of Labor. www.buildingfuturesinsgv.com



CONSTRUCTION FALL TERM

OCT 26, 2026 – JAN 22, 2027

MON, WED, THU | 8:00AM – 3:00PM

MCAS SKILLS CENTER

TUE, FRI | 8:00AM – 3:00PM ON-SITE

TOTAL PROGRAM FEE: \$2,995

TELEVISION PRODUCTION

The MCAS Television Production program teaches students to explore the responsibilities and skills required of multiple departments of a television production and to acquire skills at an employable level in a department. During this intensive ten-week program, students will either work to produce a live sporting event or a scripted television show. Students learn about camera, lighting, rigging, production, wardrobe, make-up, editing, and all other departments of television production. This program has stellar employment placement rates.

TELEVISION PRODUCTION

DATES DETERMINED WHEN CLASS MEETS ENROLLMENT MINIMUM

TOTAL PROGRAM FEE: \$2,995

SECURITY FIRMS ARE HIRING!

MCAS works closely with numerous security firms to connect them to qualified candidates and these firms need employees! We offer a variety of Security Officer training programs to prepare students to pass the California Bureau of Security and Investigative Services (BSIS) guard card exam and begin employment with a company.

MCAS has a public-private partnership to provide the highest quality instruction for students. This partnership means that many classes are held away from the MCAS campus closer to Los Angeles to help students overcome barriers of transportation.

SECURITY OFFICER – ARMED

The MCAS Security Officer - Armed is a 2-week, 80-hour program that builds upon the Security Officer program and provides an additional 40 hours of pepper spray, baton and firearms training.

In addition to completing all course objectives of the MCAS Security Officer training, students in this program receive comprehensive training to properly use a baton, pepper spray, and firearms. Successful graduates become certified and registered by BSIS as a security guard and earn a BSIS Baton Permit, BSIS Pepper Spray Permit, and a BSIS Firearms permit. Graduates qualify as an entry-level armed security guards. Cost of the program includes course curriculum, LiveScan background check, BSIS application fee, range fees, and ammunition.

SECURITY OFFICER ARMED ENROLLMENT ONGOING

CHECK WITH THE MCAS OFFICE FOR ENROLLMENT DATES AND LOCATIONS

TOTAL PROGRAM FEE: \$3,995

SECURITY OFFICER

The Security Officer program is a 1 week, 40-hour training program that provides students the skills and knowledge to become a private security guard and prepares students to pass the BSIS exam and earn a guard card. This 40-hour training program delivers courses from the three categories outlined in Article 9 Section 643 of the California BSIS Security Guard Training Regulations. Students complete 8 hours of instruction in Section 643 I Power to Arrest Courses, 16 hours in Section 643 II Mandatory Courses and 16 hours in Section 643 III Elective Courses.

These 40 hours cover comprehensive security topics: powers to arrest, weapons of mass destruction, public relations, observation & documentation, communication, legal / liability aspects, and first aid / CPR among others. Students receive certificates of completion for each course completed within the training. Successful graduates become registered by BSIS as a security guard and work as an entry-level guard. Cost of the program includes course curriculum, LiveScan background check, and BSIS application fee.

SECURITY OFFICER ENROLLMENT ONGOING

CHECK WITH THE MCAS OFFICE FOR ENROLLMENT DATES AND LOCATIONS.

TOTAL PROGRAM FEE: \$1,995

MONROVIA AJCC AFFILIATE



MCAS is thrilled to announce that the Monrovia America's Job Center of California (AJCC) Affiliate is now successfully moving into its second year of operations on our campus! This partnership serves as a vital, centralized workforce development resource for regional residents and local businesses alike.

Through a partnership with the Los Angeles County Workforce Development Board, the Department of Economic Opportunity, and the East San Gabriel Valley AJCC (ESGV AJCC), MCAS operates as a collocation site for the Monrovia AJCC Affiliate. Dedicated ESGV AJCC Case Managers are available on our campus Monday through Friday, providing comprehensive Workforce Innovation and Opportunity Act (WIOA) services designed to launch careers and strengthen the local economy.

Together, this partnership has produced outstanding results. Over the past year, nearly 400 job seekers visited the Monrovia AJCC Affiliate, with a significant portion enrolling for ongoing services. Our regional impact expanded further as dozens of students received critical funding for classroom technical training, and a robust cohort of local youth completed valuable paid employment through the Youth@Work program.

Whether you are a job seeker pursuing a new career or an employer searching for talent, we provide excellent resources. Alongside the MCAS Career Center Specialist, Case Managers offer workshops on resumes, interviewing, and critical soft skills. As part of the broader Los Angeles County AJCC system, businesses can leverage subsidized wages, access up-skill training, post open positions, and participate in our quarterly MCAS Job Fairs to retain highly qualified workers.

AJCC CASE MANAGERS ARE AVAILABLE BY APPOINTMENT AT THE MCAS CAREER CENTER AND OFFER THE FOLLOWING SERVICES:

JOB SEEKERS

PROVIDE EMPLOYMENT & TRAINING SERVICES FOR:

- Individuals Receiving Unemployment Benefits
- Adults Who Are Long-term Unemployed
- Veterans
- Youth Ages 14-24
- Other Populations with Barriers to Employment

NO-COST JOB TRAINING TO START A NEW CAREER

- If eligible, upgrade your skills, earn a new license, and go to work in a new field

YOUTH@WORK FOR 14-24

- Paid internships with local businesses for residents aged 14-24

CAREER DEVELOPMENT

- Job Search Assistance
- Help with Resume and Employment Portfolio
- Mock Interviews
- Access to computers, printers, and internet

BUSINESSES / NON-PROFITS

PAY SUBSIDIZED WAGES FOR NEW EMPLOYEES

- On-the-Job Training funds

OFFER YOUR BUSINESS PAID INTERNS

- Youth@Work Program
- Provides a path to getting a full-time employee

PROVIDE ALLOWABLE FUNDING TO UPSKILL YOUR CURRENT EMPLOYEES

- Incumbent Worker Training Program

ASSIST WITH EMPLOYEE RECRUITMENT

- Coordinate Job Fairs and Expos
- Market your job posting
- Conduct specialized recruitment campaigns

ASSIST WITH POTENTIAL ACCESS TO TAX CREDITS ACCESS TO BUSINESS SERVICES REPRESENTATIVES

- Complete Business Needs Assessment
- Guide your business to receive resources

COME UTILIZE THIS AMAZING COMMUNITY RESOURCE!

COMMUNITY CLASSES



CERAMICS

This course instructs students in various pottery techniques such as hand building, potter's wheel, glazing, firing, and then helps students market finished work. Students from beginner to advanced will learn all aspects of ceramics, functional and sculptural, from highfire to raku.

New students must be present on the first day of class for orientation. Students will need to purchase a basic tool kit and other materials from outside sources. The instructor will provide information on what to purchase and where during orientation.

Students can purchase bags of clay online or in person at the MCAS Front Office. If purchasing through MCAS, students must show their clay receipt (\$20.00) to the instructor who will then provide the clay.

CLASSES TO BE HELD AT:

THE MCAS WHEELHOUSE
1833 SANTA FE PLACE, MONROVIA, CA 91016

CERAMICS FALL TERM

AUG 17, 2026 – DEC 17, 2026

TUESDAY OR THURSDAY

MORNING 9:00AM – 12:00PM

AFTERNOON 1:00PM – 4:00PM

EVENING 6:00PM – 9:00PM

** Students may only attend during the day/time they have paid for. Students who wish to attend classes outside of their day/time must enroll in the additional class times and pay for the class meetings.*

COST: \$320

THE COST OF THE PROGRAM INCLUDES A \$50 LAB FEE.

ENGLISH AS A SECOND LANGUAGE

Monrovia Community Adult School continues to offer robust English as a Second Language (ESL) pathways designed to help students systematically progress through sequential language levels. To better align with current state and federal initiatives, MCAS is actively strengthening its programming to provide greater support for English Learners entering the workforce.

While foundational language acquisition remains a core component, the school is bolstering its efforts with employment-based instruction. To meet this objective, MCAS has expanded its offerings to include specialized Vocational ESL (VESL), Healthcare Literacy, and Healthcare Bridge courses. As students improve their language proficiency, these integrated programs simultaneously equip them with the communication skills, industry knowledge, and workforce readiness tools necessary for success in sustainable employment and career technical training.

FALL TERM

AUGUST 17, 2026 TO DECEMBER 17, 2026

TOTAL PROGRAM FEE: FREE

EL CIVICS

English Learner Civics is an important component of the MCAS ESL Program. We want our ESL students to understand why ESL Civics is included in our classes and why they should learn Civics content and do well on the Civics tests. The U.S. government believes that immigrants and other limited English proficient persons must not only master English, but be able to understand and navigate governmental, educational, workplace systems and key institutions, such as banking and health care in order to effectively participate in education, work, and civic opportunities in this country.

ENGLISH AS SECOND LANGUAGE



COURSES OFFERED

BELOW ARE GENERAL DESCRIPTIONS OF THE ESL COURSES OFFERED AT MCAS:

BEGINNING LITERACY

Beginning Literacy is a non-credit, open enrollment course to help students learn very basic English vocabulary, reading, and writing skills. Students who demonstrate proficiency in Beginning Literacy can read, write, and say the letters of the alphabet; can write their name, address, and date; can ask simple questions, and speak statements of basic need. Instruction includes individual, pair, and group work. Conversations help students become able to ask and answer questions about many aspects of functional everyday life.

CERTIFICATE AWARDED FOR LEVEL COMPLETION

DAY CLASSES: MON - THU | 8:15AM - 11:45AM

NIGHT CLASSES: TUE / THU | 6:00PM - 9:30PM

INTERMEDIATE-LOW

Intermediate-Low is a non-credit, open enrollment course designed for students who possess some basic skills in English. Students in Intermediate-Low improve vocabulary and learn to read and interpret simple sentences, instructions, forms, directions, signs, maps, and menus. Students who demonstrate proficiency in Intermediate-Low learning objectives can read common transportation and workplace signs, make sense of simple notes and messages, interpret simple forms, locate familiar information in simple lists, discuss simple sentences and communicate simply with various members of societal systems.

As students advance, they develop reading, writing, speaking, and listening skills in their roles as family and community members, workers, and citizens. Students learn to read and interpret basic written instructions, simple charts, schedules, graphs, diagrams, a basic payroll stub, perform basic calculations, fill out basic forms, write simple notes, and satisfy basic survival needs and routine social demands. Extensive development of conversational skills comes through pair and group work.

CERTIFICATE AWARDED FOR LEVEL COMPLETION

DAY CLASSES: MON - THU | 8:15AM - 11:45AM

NIGHT CLASSES: TUE / THU | 6:00PM-9:30PM

INTERMEDIATE-ADVANCED

Intermediate-Advanced is a non-credit, open enrollment course designed for students who already have high beginning reading and writing English skills. At the intermediate level students build vocabulary and improve reading, writing, and computational tasks related to life roles. Students continue to build grammar, vocabulary, reading and writing skills and practice high levels of practical conversation in pairs and small groups. Students learn to follow complex oral directions, learn new phrases with familiar vocabulary, know basic computer app terms, fill out basic medical information forms and job applications, and begin to write paragraphs.

In addition, students in Intermediate-Advanced learn to communicate comfortably in English, build confidence in speaking and listening skills, and enhance their ability to read and write. Students can function independently in most familiar personal and work situations, show better control of grammar, and can read and interpret authentic health and job materials. Students begin to show some creativity in order to produce language with support in more complex accent reduction and pronunciation.

ENGLISH AS SECOND LANGUAGE

INTERMEDIATE-ADVANCED (CONTINUED)

At the advanced level students integrate language functions and language forms with informational sources, necessary skills, and real world topics. Students can function independently in familiar personal and work situations, show very good control of grammar, and can read and interpret most authentic forms and materials they encounter in the world. Students often use creativity to produce language. Students at the advanced level address topics that coincide with their learning goals: general, vocational, or academic.

DAY CLASSES: MON - THU | 8:15AM - 11:45AM | **NIGHT CLASSES:** TUE / THU | 6:00PM-9:30PM
CERTIFICATE AWARDED FOR LEVEL COMPLETION

COMMENCEMENT CEREMONY

Students who successfully master the learning objectives of MCAS Intermediate-Advanced ESL will be invited to participate in the MCAS Commencement Ceremony. Taking part in this ceremony is a great honor! Students will be celebrated alongside high school students who have earned a diploma or the equivalent, career technical education graduates, and medical students who have received their certification and medical pin. We hope that many students work hard to achieve this distinction!

VOCATIONAL ENGLISH (VESL)

The Vocational English as a Second Language (VESL) course is designed to support English Learners preparing to enter the healthcare workforce through training programs, such as Certified Nurse Assistant (CNA), Medical Assistant (MA), and Pharmacy Technician (PT). The course provides focused work readiness instruction that equips students with the language, communication, and professional skills necessary for successful employment in healthcare settings

The curriculum emphasizes practical job preparation skills, including professional resume development, cover letter writing, job search strategies, online application navigation and interview preparation. Students also strengthen essential workplace competencies such as effective communication, teamwork, time management, problem-solving and understanding professional expectations within American workplace culture. Upon successful completion of the course, students will possess the job-readiness skills, workplace knowledge, and professional tools needed to confidently transition from healthcare training into employment.

Instruction is provided through direct instruction, but students are expected to complete assignments outside of class time.

CNA VESL | WED | 1:30PM - 2:30PM
MA VESL | TUE | 11:00AM - 12:00PM
PT VESL | SAT | 8:30AM - 9:30AM

HEALTHCARE LITERACY

This concurrent support course provides integrated language and academic support for English Learners enrolled in the Certified Nurse Assistant (CNA), Medical Assistant (MA), or Pharmacy Technician programs. Delivered through an Integrated Education and Training (IET) framework, the course aligns with students' technical training to contextualize language acquisition within healthcare settings and professional practice. Students develop the reading, writing, listening, and speaking competencies necessary to succeed in healthcare education and workplace environments. Instruction emphasizes the comprehension and application of medical terminology, safety procedures, patient care documentation, healthcare regulations and industry specific communication practices.

Through contextualized learning activities, students strengthen their ability to interpret clinical information, complete professional forms and records, understand patient rights and responsibilities, and engage effectively with patients, colleagues, and healthcare professionals.

By delivering targeted literacy instruction with career and technical education, this course equips English learners with the communication skills, academic foundations, and professional competencies required for success in healthcare training programs and entry into the healthcare workforce.

CNA HEALTHCARE LIT | FRI | 8:30AM - 9:30AM
MA HEALTHCARE LIT | TUE | 12:30PM - 1:30PM

HEALTHCARE BRIDGE

This prerequisite course provides a foundational pathway for English Learners preparing to enter in the Certified Nurse Assistant (CNA), Medical Assistant (MA), or Pharmacy Technician career tracks. Offered in a flexible hybrid format that combines online and in-person instruction, the course introduces essential healthcare concepts while strengthening the academic and language skills necessary for success in healthcare education and employment.

Students will explore basic medical terminology, the structure and functions of the American healthcare system, and fundamental safety and infection-control practices. Instruction is also contextualized to support the development of reading, writing, mathematics and workplace communication skills within healthcare settings. Emphasis is placed on building technical vocabulary, occupational communication strategies, and study skills aligned with program entry requirements and workforce expectations. By integrating introductory clinical knowledge with targeted literacy and career readiness instruction, this course prepares students to successfully transition and thrive within their chosen healthcare training pathway.

MON / WED | 12:00PM - 1:00PM **FRI** | 10:00AM - 11:00AM

GENERAL INFORMATION

ENROLLMENT

Students are considered enrolled in a Monrovia Community Adult School class, if and only if, Monrovia Community Adult School has received full payment of tuition owed. Any agreements for scheduled payments, partial payments, or financial aid, must be agreed to in writing under a separate agreement. If students do not submit complete payment for fee courses, MCAS reserves the right to remove the student from the class and/or withhold transcripts or certificates of completion.

REFUND POLICY

Students have the right to cancel enrollment in a Monrovia Community Adult School (MCAS) class and obtain a refund of fees paid, as long as the cancellation is made prior to the scheduled start date of the class. Notice of cancellation must be in writing and, if sent by mail, notice is effective when delivered or when postmarked. Electronic correspondence to the general MCAS email account is acceptable, as long as notification is delivered before the scheduled start date of the class.

For a refund, your registration fee minus a processing charge of \$25.00 will be credited to your account or refunded by check within 4 weeks. If Monrovia Community Adult School cancels a class for which you are registered, you will receive a full refund within 4 weeks. Credit card charge backs and checks returned with insufficient funds are subject to a \$20.00 handling fee.

For the full refund policy please refer to your Enrollment Contract or the Student Handbook.

DISMISSAL / DROP POLICY

Students who do not give their best effort in MCAS programs or engage in poor behavior that affects the learning process may be subject to administrative intervention. MCAS calls these actions Need for Growth (NFG) behaviors. These NFG behaviors are extensive and cannot be listed here in their entirety, but would include: excessive tardies or absences, poor academic progress, and cheating or plagiarism, among others.

To address poor academic progress or NFG behaviors, MCAS has procedures that can lead to student dismissal from a program, if a student does not correct the behaviors. The process provides a number of interventions to give students significant opportunities to correct NFG behaviors or reconcile mistakes. In some instances, student behavior is so egregious that the above procedures cannot apply. MCAS calls this Egregious Behavior and students who engage in such will be dropped/ dismissed immediately from a program. Some examples would be: endangering the safety of others either willfully or through carelessness, stealing drugs or other items from an internship employer, severe harassment of students or staff, or committing a grave illegal act at school or an internship site. To see the full Dismissal / Drop policy, please refer to MCAS Enrollment Contract.



STUDENT RECORDS

In order to obtain a transcript, copy of a program completion certificate and/or attendance records, you will need to fill out an Authorization for Release of School Information, which is available on the MCAS website. The request must be filled out in its entirety and either faxed to 626-471-3036, emailed to the school informational email address info.from.mcas@gmail.com, or mailed to the school (Monrovia Community Adult School, 920 South Mountain Avenue, Monrovia, CA 91016). A copy of your identification must be included when the form is submitted for processing by fax, email or mail. Requests are filled in the order they are received. Orders can take up to three business days to fulfill, however, there is no charge for student records. To obtain GED test records, please contact the testing service directly at ged.com/transcripts/.

HARASSMENT POLICY

Harassment is any unwelcome conduct (verbal, physical, or visual) that adversely affects other students or the condition of classroom participation. Harassment comes in many forms and is not limited to sexual harassment. Any abuse of another person based on that person's race, national origin, ancestry, pregnancy, disability, age, marital status or any other protected characteristic is considered harassment. Harassment in any form will not be condoned or tolerated at Monrovia Community Adult School. Harassment of any type, to anyone on campus, will result in the harasser meeting with administration to discuss and reconcile the incident. Egregious harassment can result in immediate dismissal from an MCAS program.



GENERAL INFORMATION

ATTENDANCE AND COURSE COMPLETION POLICY

Students are expected to attend all scheduled class meetings. Exemplary attendance is a critical component for student success and completion of MCAS programs. Each course is based on course outlines that have learning objectives, a syllabus, and a requisite number of hours of instruction. Students are expected to attend hours to fulfill course outline requisite hours. Course outlines are on file in the MCAS office and available for student viewing upon request.

Though students should have attendance that equals course outline requisites, MCAS understands that health issues or urgent personal circumstances may affect a student's attendance. In cases where students have not met requisite hours of attendance, program instructors may rely on the student's ability to demonstrate competency of course outline learning objectives to make-up for missed attendance.

SCHOOL HOLIDAYS

Please note that the following dates are holidays and the school will not open those days:

SEPTEMBER 7, 2026 - LABOR DAY

NOVEMBER 11, 2026 - VETERANS DAY

NOVEMBER 23 - 27, 2026 - THANKSGIVING BREAK

DECEMBER 18, 2026 - JANUARY 1, 2027 - WINTER BREAK

STUDENT SURVEYS

We want to know how we are doing! MCAS collects data at several points throughout the year. Expect to complete, at minimum, our welcome survey regarding the registration process and the exit survey which asks about your overall experience. These surveys are important to us and designed so that we can better serve you. If you need assistance with the surveys, faculty or staff can assist you.

You may share your thoughts with us at any time using the url or QR code below:

<http://monroviaadultschool.com/share-your-thoughts>



Select the survey that applies to you. In the comments and suggestions part of the survey, please let us know what we can do to improve our school.



UNIFORM GRIEVANCE POLICY

If you have a complaint or grievance, please know that the Monrovia Unified School District follows a uniform complaint procedure. This complaint procedure is used to address student complaints of discrimination (based on age, sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, or disability), harassment, or school failure to comply with state and/or federal law.

If you would like to file a complaint, MUSD policy requires that you file a written complaint with the district's superintendent. The MUSD Board of Education has designated the following compliance officers to receive and investigate complaints and ensure district compliance with the law:

Superintendent of Schools

Assistant Superintendent of Human Resources
Compliance Officer for Personnel

Assistant Superintendent, Educational Services
Compliance Officer for Students
Compliance Officer for Instructional Materials

Assistant Superintendent, Business Services
Compliance Officer for Facilities

THE MUSD DISTRICT OFFICE IS LOCATED AT:

325 E. Huntington Drive, Monrovia, CA 91016 | (626) 471-2000

FOR ADDITIONAL ASSISTANCE, YOU MAY ALSO CONTACT:

Los Angeles County Office of Education (562) 922-6111

Legal Aid Foundation of Los Angeles (800) 399-4529

Community Legal Center (626) 338-5505





920 S. MOUNTAIN AVE.
MONROVIA, CA 91016

NON-PROFIT
ORGANIZATION
U.S. POSTAGE

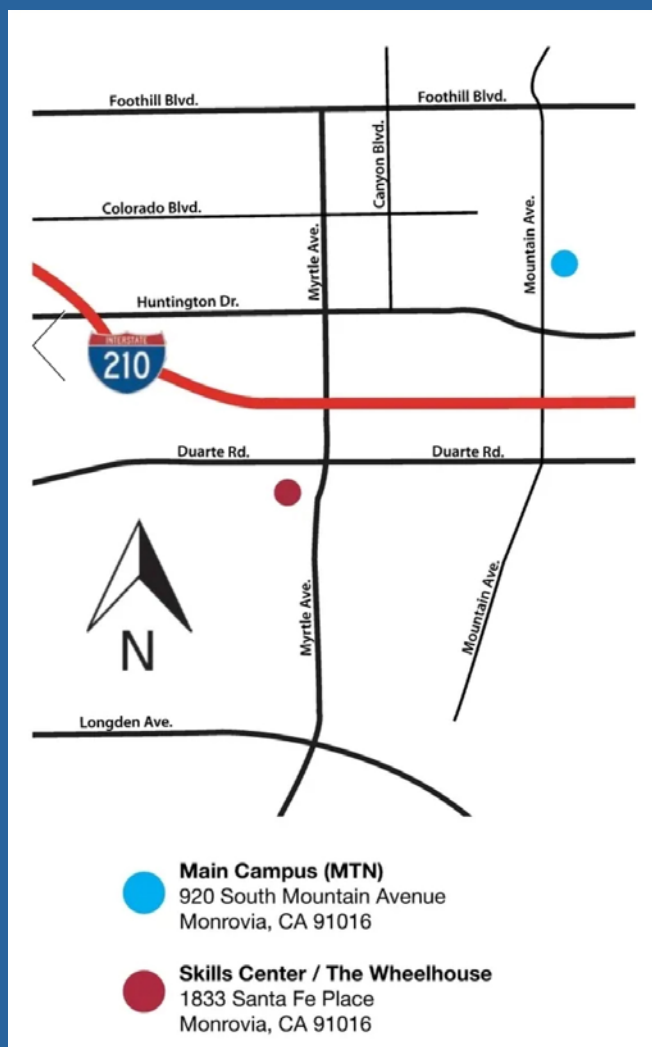
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ARCADIA, CA
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ECRWSS EDDM POSTAL CUSTOMER

MISSION STATEMENT

The Monrovia Community Adult School offers a variety of educational programs that empower students from diverse backgrounds to gain life-sustaining employment, transition to further education, and achieve their personal learning goals.



MCAS SCHOOLWIDE LEARNER OUTCOMES ALL MCAS STUDENTS BECOME

PROBLEM SOLVERS WHO:

- APPROACH NEW SITUATIONS, EVALUATE OPTIONS, AND ADAPT.
- USE CREATIVE AND CRITICAL THINKING SKILLS.

LIFELONG LEARNERS WHO:

- SET SHORT-TERM AND LONG-TERM GOALS.
- TAKE RESPONSIBILITY TO ACQUIRE NEW SKILLS AND KNOWLEDGE.

EFFECTIVE COMMUNICATORS WHO:

- ACQUIRE READING, WRITING, LISTENING, SPEAKING, AND TECHNICAL SKILLS.
- INTERACT WITH OTHERS EFFECTIVELY AND RESPONSIBLY ACROSS MULTIPLE FORMS OF COMMUNICATION.

ECONOMIC PARTICIPANTS WHO:

- ATTAIN SKILLS AND KNOWLEDGE TO BECOME EMPLOYABLE.
- CONTRIBUTE PRODUCTIVELY TO THE LOCAL COMMUNITY AND ECONOMY.

www.monroviaadultschool.com | 626-471-3035